**Royal Arch - Forms**

Companion Secretary,

I have listed below the forms needed to complete your job as Secretary in the most efficient and thorough way possible. These forms should be available to you in the form of a Flash Drive or by email. If you do not have access to these forms, please let me know and I will get them to you. Some of you have forms you have used in the past and as long as they convey the information requested you may continue to use them.

Form 1 Petition Oregon York Rite Use for Blue Lodge Masons requesting to join YR.

Form 2 Petition Royal Arch OR Use for Masons who want to just join Royal Arch.

Form 3 Chapter Life Membership Use for Royal Arch Masons wishing to purchase Life

Memberships.

Form 4 Royal Arch Monthly Report Should be filled out, saved and mailed or emailed

to the Grand Secretary by the 10th of each month.

Form 5 Chapter New Officers Should be filled out, saved and mailed or emailed

to the Grand Secretary right after Elections/Install.

Form 6 Chapter Dispensation Example Should be filled out in triplicate and sent to GHP or

the Grand Secretary for GHP approval and reply.

Form 7 RA Amendment to By-Laws Should be completed when needed per the

Constitution Section 267, Article XIV. in Triplicate

sent to Grand Secretary.

Form 8 Chapter Certificate of Standing Should be filled out and sent per instructions on

form.

Form 9 Certificate of Demit Should be filled out when requested by

Companion. Sent to Grand Secretary/Recorder for

signature and then given to Member when

complete.

Form 10 Annual Dues Renewal Template Can be customized for your Chapter, Council, and Commandery.

Perpetual Life Membership General Grand Chapter RAM International

Veterans Jewel Application General Grand Chapter RAM International

OR Grand Chapter New Member Packet Highly informative, 78 pages. Chapters Prints out,

takes a lot of ink or can be printed at copy center.

Manual of the Chapter Chapters print out or can be printed at copy center.

Handbook of the Chapter Chapters print out or can be printed at copy center.